

Members' Priority Booking Program

November 1, 2011

To our Valued Members,

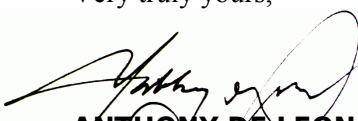
To maximize the opportunity of each member to have confirmed reservations, "Members Priority Booking Program" was adopted with the following policies:

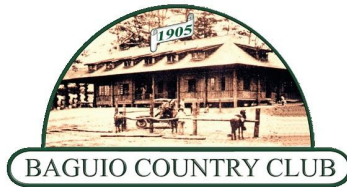
1. **Only Members and their immediate family (spouse, daughter, son, grandchildren, father and mother) can be booked during the following peak season:**
 - a. Holy Week (Holy Wednesday to Easter Sunday)
 - b. Traditionally popular events
 - i. Panagbenga Festival
 - ii. P.M.A. Alumni weekend
 - iii. and any three-day long weekends declared by the Government.
2. **Complimentary Room Night coupons are not applicable during the said dates.**
3. Members must accomplish and send the attached "**Members' Priority Booking Program**" form to the Club not later than **January 20, 2012** as we will be **strictly implementing a first- come, first-served basis**. Members' Priority Booking Program forms received **after January 20, 2012** shall be placed on waitlist until such time that all bookings received on or before **January 20, 2012** are accommodated.
4. Since the Club has limited number of rooms and for us to give opportunity to other members to avail of the accommodations, a member is only allowed to reserve a maximum number of rooms to wit:
5.

Type of Room	Allowable Maximum Number of Room(s)
Deluxe / Superior Deluxe Room	Six (6) Deluxe or Superior Deluxe Rooms
Junior Suite	Two (2) and may add four (4) Deluxe/ Superior Deluxe
Executive Suite	One (1) and may add four (4) Deluxe/ Superior Deluxe
Cottage	One (1) and may add three (3) Deluxe/ Superior Deluxe
Presidential Suite	One (1) and may add three (3) Deluxe/ Superior Deluxe
6. The Club will collate all bookings and will send **Tentative Reservation Slips** to members based on room availability and shall be transmitted via fax or email . **A fifty percent (50%) deposit based on the total room charges or accommodation computed for the duration of the stay shall be required in advance prior to confirmation of the said reservation, and must be settled within thirty (30) days from date of booking. The required deposit will be computed and included in the Tentative Reservation Slip that we will forward to you. The soonest you forward the required deposit, the soonest we can confirm your booking.**
7. The members' priority booking shall only apply to Club Members and their immediate family members (**spouse, daughter, son, grandchildren, father and mother**). **Substitution or transfer of reservation to sponsored guests is not allowed. Failure to meet the terms and conditions may disqualify the member from participating in the Priority Booking Program.**
8. Cancellations of **confirmed booking** by e-mail or fax will be allowed without any penalty if **made at least fourteen (14) calendar days prior to the confirmed arrival date**. Otherwise, the late cancellation will be subject to a penalty equivalent to twenty five percent (25%) of the total room rate due for the entire stay.

Thank you and We look forward to your visit to the Club.

Very truly yours,


ANTHONY DE LEON
General Manager



MEMBERS' PRIORITY BOOKING PROGRAM FOR THE FIRST & SECOND QUARTERS OF 2012

Please book the undersigned under the Member's Priority Booking Program as follows: (Only one each per season, event or long weekend)

1. Peak Season:
 Holy Week April 4 to April 8, 2012

2. Traditionally Popular Event:
 P.M.A. Alumni weekend February 17-19, 2012
 People Power / EDSA Day February 24-27, 2012
 Panagbenga Flower Festival February 24 to 26, 2012 (street dancing and float parade)

3. Long Weekend:
 Araw ng Kagitingan April 6 – 09 2012
 Labor Day April 27 to May 01, 2012

- Other Preferred Dates:

Member's Name: _____
Membership Number: _____
Check-in Date: _____ Check-out Date: _____
Number of Rooms: _____ Type of Rooms: _____
Room Preference: _____
Special Requests: _____

Member's Signature: _____
Date: _____

The status and availability of your preferred dates of booking or unavailability of the above preferred dates will be communicated to you as soon as possible.

Please fax, email or mail this accomplished form to Baguio Country Club Room Reservations Department so that it is received on or before January 20, 2012. Thank you.

Baguio Telephone Number: (074) 619-2050 to 619-2061
Fax Number: (074) 442-6501 or 442-7674
Email address: reservation@bcc.com.ph

Manila Telephone Number: (02) 400-8387 to 400-8389
Fax Number: (02) 526-5105
Email address: reservation@bcc.com.ph